

ADMINISTRATIVE-INTERNAL USE ONLY

Date: _____

MEMORANDUM FOR:

FROM : J. Kenneth McDonald
Chief, DCI/History Staff

SUBJECT : Document Request

REFERENCE : 25 January 1982

STAT

1. In accordance with the reference notice, the DCI/History Staff would like to borrow the following documents for approximately sixty days. A DCI/HS researcher will use these documents as source material for an official, classified CIA History.

Documents requested: _____

Covering period from _____ to _____

Originating component: _____

Current office of custody: _____

Records Management Officer: _____

2. Please send these documents within two weeks by appropriate channels to:

Records Management Officer
DCI/History Staff
316 Ames Building

3. If I can provide any additional information, please call me on extension

STAT

J. Kenneth McDonald

DCI/History Staff Use:

Request number: _____

Date Requested: _____

Date Received: _____

Date Returned: _____

DCI/HS Researcher: _____

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